

**Summit Crossing Homeowners Association (HOA) Agenda** *Date: November 30, 2023 Time: 6:00 PM Location: Zoom link <https://us06web.zoom.us/j/87091173570>*

## **I. Call to Order**

- The meeting will be called to order at 6:00 PM by the HOA President.

## **II. Roll Call**

Meeting called to order by Linda Montoya at 6:00pm.

- Verify the attendance of Board members.

Present are Linda Montoya, Vern Sterba, Brian Simpson and Jenniffer Pope

Also present is David Scarmardo

## **III. Appointment of Officers**

- Discuss and vote on the appointment of officers for the upcoming term.

President - Vern Sterba

Vice President - Nolan Rives

Secretary - Jenniffer Pope

Treasurer - Linda Montoya

## **IV. Approval of 2024 Budget**

- Presentation and discussion of the proposed budget for the year 2024.
  1. New units - utilities are transferred from builder to HOA when all units are sold so hard to predict regarding the budget.
  2. Groundworks charges per lot - 253 lots currently
  3. Pool security discussion and various options - may need to look at further closer to summer

4. Reviewed each line of budget

- Q&A session for Board.  
none

- Vote on the approval of the 2024 budget.

Motion to approve by Vern

All approved. Budget passes.

Voted for Timothy and Devolt will do our HOA audit. Motion to approve by Linda and all approve.

#### **V. Future Meeting Dates**

- Review and finalize the schedule for future HOA meetings in 2024.
- Discuss potential topics for future meetings.
- Set tentative dates for annual meetings and special sessions.  
Annual meeting will be March, June, October and December (board meeting)  
2024

#### **VI. Introduction to Buildium - New Management System**

- Presentation and overview of Buildium, the new management system.  
Moved for approval and all voted to approve

\$15 late fees will remain in place

Moved to approve 0% interest on late fees. All approve.

- Discuss the benefits and features of Buildium for the Summit Crossing HOA.
- Address any questions or concerns.

## **VII. Open Forum**

- Provide the Board with an opportunity to voice concerns, ask questions, or make suggestions.

Vern asked about late assessments. Brian gave it to the attorney to review and has not heard back.

Trash cans being brought up from the curb and stored in garage discussion. What about people who aren't living here full time?

## **VIII. Announcements**

- Share any important announcements or updates relevant to the Summit Crossing community.

none

## **IX. Adjournment**

- Conclude the meeting with a motion to adjourn.  
Motion to adjourn by Linda Montoya at 6:43pm
- Next scheduled meeting date and time  
March 2024